

CEIAG Policy

2010



Springwest Academy	
Person(s) Responsible:	Principal
Status:	Non-Statutory
Date Approved:	June 2010
Date of Review:	As and when required

Introduction:

Rationale for CEIAG

A young person's career is the progress they make in learning and work. All young people need a planned programme of activities to help them choose 14-19 pathways that are right for them and to be able to manage their careers and sustain employability throughout their lives

Here at Springwest Academy we acknowledge that we have a statutory duty to provide careers education in Years 7-11 (1997 Education Act, 2003 Education Regulations) and to give students access to careers information and impartial guidance (1997 Education Act, 2008 Education and Skills Bill)

Commitment

Springwest Academy is committed to providing a planned programme of careers education and information, advice and guidance (IAG) for all students in Years 7-13, in partnership with the School's local Connexions Service, external providers and the consortium.

Springwest Academy endeavours to follow:

The National Framework for CEG 11-19 in England (DfES, 2003)

The Young People's IAG Standards (DCSF, 2007)

The statement of careers education principles (DCSF, 2008)

Other relevant guidance from DCSF, QCA and OFSTED that appears from time to time.

Springwest Academy is committed to gaining the Investors In Careers (IIC) award.

Development

This policy was developed and is reviewed biennially in discussion with:

Teaching staff; the School's Connexions personal adviser(s), our own Student Council, parents, Governors, Advisory staff and other external partners.

Links with other policies

The policy for CEIAG supports and is itself underpinned by a range of key School policies especially those for:

Teaching and Learning

Assessment, Recording and Reporting

Citizenship, PSHE Education

Work Related Learning and Enterprise

Equal Opportunities

Gifted and Talented

and is an integral part of our Every Child Matters agenda

Objectives

Students' needs

The careers programme is designed to meet the needs of students at Springwest Academy. It is differentiated and personalised to ensure progression through activities that are appropriate to students' stages of career learning, planning and development.

Entitlement

Students are entitled to CEIAG which:

Meets professional standards of practice

Is person-centred, impartial and confidential

Is integrated into students' experience of the whole curriculum and is based on a partnership with students and their parents or carers

The programme will raise aspirations, challenge stereotyping and promote equality and diversity.

The programme of CEG aim to help students to:

Acquire knowledge and skills for planning and managing their careers

Develop skills, attitudes and abilities which will equip our students for their future roles and responsibilities

Gain personalised support and guidance to help them manage their own learning and progression to the next stage

Identify long term goals and to plan the next steps to attain them with the support of specialist advisers

Handle careers information and to assist them in making informed choices on learning options, skills occupations and progression routes

Prepare for the opportunities, responsibilities and experiences of adult life by providing experiences within and outside the curriculum to help learn about the world of work.

Implementation**Management**

A named member of the Senior Leadership Team will co-ordinate the careers programme This area will be supported by a link Governor. Work experience is planned and implemented by a designated member of staff and this member of staff will work closely with the member of the Senior Leadership Team

Staffing

All staff contribute to CEIAG through their roles as tutors and subject teachers. Specialist sessions are delivered by the personal development/PSHE Education team and other staff as appropriate. The CEIAG programme is planned, monitored and evaluated in consultation with the Connexions personal adviser who provides specialist careers IAG. Careers information is available in the Connexions Resource centre.

Curriculum**The careers programme includes:**

Careers education sessions

Career guidance activities (group work and individual interviews)

Information and research activities (withdrawal sessions with

Connexions as well as ICT based research activities)

Work-related learning (including two weeks' work experience)

Individual learning planning/portfolio activities

Careers lessons are part of the school's personal development programme
Other focused events, e.g. a higher education fair are provided from time to time, Pink Weeks and Red Days are used to build on students' careers work.

Work experience preparation and follow-up take place in careers lessons and other appropriate parts of the curriculum.

Students are actively involved in the planning, delivery and evaluation of activities.

Assessment and accreditation

The intended career learning outcomes for students are based on the National Framework and are assessed using assessment for learning (AfL) techniques.

Partnerships

An annual Partnership Agreement is negotiated between the School and the Connexions service which identifies the contributions to the programme that each will make. Other links are being developed, e.g. with local 14 – 19 partners, external partners.

Resources

Funding is allocated in the annual budget planning round in the context of whole school priorities and particular needs in the CEIAG area. Sources of external funding are actively sought when appropriate.

Staff development

Staff training needs are identified as part of the Partnership. The School will endeavour to meet training needs within a reasonable period of time in conjunction with staff training needs via Performance Management paperwork and the priorities of the School's Development Plan.

Monitoring, review and evaluation

The Partnership Agreement with Connexions is reviewed termly.

The programme is reviewed annually by the careers co-ordinator and the personal adviser.

A report is submitted to the Senior Leadership Team and Governors.

Action research evaluation of different aspects of CEIAG is undertaken regularly through departmental and year group reviews.

Approvals

Signatures:

Principal: _____

Chair of Governors: _____

Date of approval by Governors: _____

Date of next biennial review: _____