



Uniform Policy

Person(s) responsible for updating the policy	Assistant Principal - KS3
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Approved by	Local Governing Body
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Status	Non-statutory

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1. Introduction

- 1.1 Springwest Academy firmly believes that every student should wear their school uniform with great pride and, therefore, the Academy will strictly enforce the expectations laid out in this policy.
- 1.2 Expectations on uniform will have been agreed by parents/carers when signing the Home School Agreement upon joining the Academy.
- 1.3 Ultimately, the Principal reserves the right at all times to decide whether the individual terms of the uniform policy have been met and what is termed appropriate or inappropriate.
- 1.4 All members of our community have played a part in the production of this policy and we believe that our school uniform will:
 - help our students to see themselves as important and proud members of our Academy and the wider community;
 - support our values of being polite, kind and ready to learn;
 - protect our students and parents from the social pressures to dress in a particular way and ensure that students of all races, backgrounds and cultures feel welcome;
 - support great teaching and learning by ensuring that learning time is not wasted discussing the necessity of appropriate dress.

2. Scope and Purpose

- 2.1 This policy should be read in conjunction with the Behaviour Policy. It is relevant for all staff and students at Springwest Academy, as well as parents/carers.
- 2.2 Schools are responsible for developing their own uniform standards and communicating expectations to their community. The Department for Education's guidance on '[School Uniform](#)' (2013)¹ outlines best practice in developing uniform standards and has been used to inform this policy.
- 2.3 In line with this guidance, our Uniform Policy aims to:
 - provide clear guidelines on our expectations of uniform and the standard to which it must be worn by students;
 - Ensure that the cost and availability of uniform items is appropriately considered;
 - clearly set out the steps that are to be taken should a student not adhere to uniform expectations.

¹Department for Education (2013), 'School Uniform - Guidance for Schools',
<https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/514978/School_Uniform_Guidance.pdf>

3. Roles and Responsibilities

3.1 Students

- All students are required to be in full uniform at all times and this includes the journeys to and from the Academy.
- Students will not be allowed into individual lessons without wearing the correct uniform. It is students' responsibility to wear their uniform properly.

3.2 Staff

- It is the responsibility of every member of staff to check that uniform is correct and enforce the regulations set out in this policy.
- All staff are expected to dress appropriately in a professional, business-like fashion. Staff are very aware that they act as a positive role model for our students at all times.

3.3 Parents/Carers

- The Academy completely supports the principle that uniform should be affordable for everyone.
- The uniform sold by us is very competitively priced and will remain so. We do not make a profit from the sale of uniform items.

3.4 Governing Body and Leadership Team

- Ensure that our uniform options offer good value for money.
- Ensure that our uniform policy does not discriminate unlawfully.

4. School Uniform Items

4.1 The following uniform items must be bought from school shop:

- **Springwest Academy blazer** with embroidered badge on the breast pocket. There is a boys and a girls version of the blazer. **Blazers are to be worn at all times.**
- **Springwest Academy V-necked sweater** with single pale blue stripe. *This is optional and does not need to be purchased should you not wish to.*
- **Academy skirt.** All skirts must be bought from the school shop and must be worn to the knee. Skirts can be worn with black socks or 40 denier plain black tights.
- **Black school trousers for girls.** These must be bought directly from the school shop.
- **Black school trousers for boys.** Trousers must be tailored and cannot be skinny leg or any other design. If there is any doubt about the correctness of the trouser they will be judged as not uniform and will need to be replaced. *These can be bought from any high street store.*
- **Springwest Academy tie.** There is a different coloured stripe for each year group. The colour remains with them as they move up the school. Ties must be formally knotted up to and covering the top button and should be at least 5 stripes in length. If a tie breaks it will need to be replaced by parents/carers.
- **Springwest bag complete with logo.** Students should carry all of their equipment in this bag. A supply of pens, pencils and a ruler as an absolute basic minimum should be evident as well as a reading book.

- 4.2 The following uniform items can be bought from suggested suppliers to approved designs:
- **Plain white formal collared shirt** with either long or short sleeves. Shirts must be tucked into the trousers or skirt. The top button should be done up.
 - **All socks** for boys and girls should be plain black.
 - **All tights** should be 40 denier opaque and should plain black.
 - **Plain black formal shoes** that can be polished. Patent leather is acceptable, suede is not. Shoes cannot have coloured laces or soles, all must be black. Shoes should be robust enough to be worn in poor weather.
 - **Headscarves** must be plain and should be blue, black, grey or white. They should not be worn with any jewelled attachments.

5. PE and Dance Uniform Items

- 5.1 All students must wear the Springwest Academy PE kit for all PE and Dance lessons. This is bought directly from our on-site uniform shop and consists of:

- Springwest Academy Navy t-shirt
- Springwest Academy Navy 3/4 Zip Top
- Springwest Academy shorts and/or tracksuit bottoms
- Non Branded Navy Blue Football Socks (for PE only)
During cold weather students may choose to wear more than one of these items but no other additional items may be worn apart from their own plain black or plain blue base layers.
- **Leggings are not permitted to be worn at all for PE or Dance**
- Footwear - Students will also require suitable footwear for the activity they are participating in. Generally, this will be trainers which will need to be correctly fastened. Trainers must be clean when being used for indoor PE
- Plimsolls and canvas shoes are not suitable for PE
- During the winter months students will require studded football boots for lessons on the field
- All jewellery must be removed for all PE and Dance lessons
- If students have long hair, this must be tied back

6. Other Uniform Requirements

- 6.1 **Outdoor clothing - Coats, hats, scarves, gloves**

- A plain dark coloured sensible coat without stripes or designs or patterns or slogans or large logos.
- Hoodies are not allowed to be worn at any time as part of our Springwest Academy uniform. If students come to school wearing a hoodie it will be confiscated for the day. Repeat offences will be dealt with by the relevant Achievement Coordinator (ACO).
- Once inside the building, all coats and outdoor clothing should be removed.

6.2 Hairstyles, nails, make up

- **Hairstyles and colours** - Students should ensure that hairstyles are appropriate for school. Hairstyles of particular designs are not allowed e.g. mohicans, logos shaved into the hair, extreme colours. *The school reserves the right to decide what is extreme but if parents are in any doubt please consult with your child's Pastoral Mentor (PM) or ACO beforehand.*
- **Hairbands or clips** should be discrete and should be small in size. Blue or black, plain and not patterned. *The school reserves the right to judge what is discrete.*
- **Nails** - Nail varnish but must be clear. Acrylic nails or false nails of any description are not allowed in any circumstances.

6.3 Piercings, tattoos, make up and jewellery

- **Piercings** - There are to be no body piercings at all for any students except for 1 small hoop or stud earring in each ear. Hooped earrings must not be worn for health and safety reasons. No student will be allowed to enter the building with any other facial or tongue piercings and this includes nose piercings.
- **It is not an excuse to say that a piercing has just been done. The piercing must be removed and the consequences accepted.**
- **Tattoos** - The Tattooing of Minors Act 1969 clearly states that it is an offence for anyone under the age of 18 to have a tattoo. Tattoos are therefore not allowed under any circumstances for any student.
- **Makeup** - Makeup should be discrete. Students will be asked to remove all inappropriate makeup. Again, the Principal reserves the right to decide what is appropriate and what is not.
- **Jewellery** - Students are allowed to wear discreet jewellery. A bracelet, a ring, a watch and a single stud in each ear can be worn.

7. Incorrect Uniform

- 7.1 If students arrive at school wearing incorrect uniform, they will be given 24 hours to rectify those items that are incorrect and parents/carers will be informed of the issues.
- 7.2 If there are more complicated issues regarding uniform, e.g. school shoes, then the ACO or PM for that year group will liaise with the parents/carers to agree a suitable time frame to be back in full uniform. It is always our aim to work with our families and to offer support wherever possible.
- 7.3 Our parents and carers are always very supportive of the school and we ask that they ensure that their children are wearing the correct uniform at all times.
- 7.4 We firmly suggest that uniforms be labelled using a permanent ink pen (similar to a 'sharpie'), so that we can more easily return any lost items.
- 7.5 A child's PM will always be able to offer support and advice. There is also a uniform leaflet for parents/carers to refer to which they can collect from the main reception should they wish.
- 7.6 Ultimately, all decisions regarding uniform will be at the discretion of the Principal.