

PARENT CONSENT FORM – STUDENT PERSONAL DATA

During your child's time with us we will gather information about them which we will use for various purposes. A Privacy Notice has been provided to you in relation to the use of this information, which is also available on the school website Policies section:

www.tudorparkeducation.org; www.springwestacademy.org; www.logicstudioschool.org.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your child's place at a school in Tudor Park Education Trust. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of your child. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our students, and have the following measures in place:

- We will always check that students are dressed appropriately
- All photos that are stored will be kept securely on our network in password protected areas. They will be deleted from our storage system when your child leaves the school

The Trust may provide photographs and videos to the media, or the Trust may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Trust has no control over these. If they are used on social media such as twitter the Trust has no control over retweets.

Celebrating Your [Your Child's] Achievements and Reporting on Events

As a Trust we are very proud of the achievements of all of our students, and we want to be able to celebrate these achievements both within the Trust and with others. We may also want to report on significant events which involve our students, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports.

	Yes	No
<p>1. In order to celebrate my child's achievements I am happy for the Trust to use:</p> <ul style="list-style-type: none"> • Photographs of my child • Videos of my child 		
<p>2. The following information may be used with the above:</p> <ul style="list-style-type: none"> • Name • Class • Year Group • Achievement or activity 		
<p>Only complete Section 3 if you have ticked no to Section 1</p>		
<p>3. I am happy for the following information to be used <u>but only without</u> photographs or videos of my child:</p> <ul style="list-style-type: none"> • Name • Class • Year Group • Achievement or activity 		
<p>4. I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> • On internal screens which may also be viewed by visitors to the school site and/or on internal notice boards • On the Trust and or School website • On the School social media sites 		

<ul style="list-style-type: none"> • In local news media – newspapers, websites and television • In national news media – newspapers, websites and television 		
---	--	--

Promoting the Academy / School

We want to be able to promote the School to attract new students, and to show the quality of the Academy School. As part of this we want to be able to use photographs and videos of our students in promotional material. This will include our prospectus.

	Yes	No
1. I am happy for the information selected below to be used for the purpose of promoting the Academy/School: <ul style="list-style-type: none"> • Photographs of my child • Videos of my child 		
2. The following information may be used with the above: <ul style="list-style-type: none"> • Name • Class • Year Group • Achievement / activity 		
Only complete Section 3 if you have ticked no in Section 1		
3. I am happy for the following information to be used <u>but only without</u> photographs or videos of me [my child]: <ul style="list-style-type: none"> • Name • Class • Year Group • Achievement / activity 		

<p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> • On the Academy/School website • In the Academy/School prospectus 		
--	--	--

Paying for Meals

The Trust has a system for paying for meals which uses fingerprint recognition. The biometric data collected is some point measurements from a fingerprint, via a fingerprint scanner. This biometric information will only be used to pay for food at school. We adhere to the DfE advice provided in the document link below.

<https://www.gov.uk/government/publications/protection-of-biometric-information-of-children-in-schools>.

If you choose not to have your child registered, the school will provide alternative methods of identification (a 4 digit PIN code). However, the preference of the school is to use biometrics, as this is more secure and faster than any other method of identification. Once your child ceases to use the biometric recognition system, his/her fingerprint will be securely deleted by the school. The data is securely stored with name identified access through password.

	Yes	No
I am happy for my child's fingerprint to be held by the Trust for the purpose of paying for meals		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please contact our DPO.

*Our DPO is Craig Stilwell, and they can be contacted at:
Judicium Consulting Ltd, 72 Cannon Street, London, EC4N 6AE
Email: dataservices@judicium.com
Telephone: 0203 326 9174*

This consent will otherwise continue until your child leaves the Trust or your child reaches the age of 12/13 years old at which point the Trust will seek consent directly from your child in relation to the above matters. This consent will be sought in the Summer Term of Year 8.

Student Name (please print clearly)

Signed by Parent/ Carer:

Parent / Carer Name:

Date: